

Assembly Guide For Albany Cotswold Summerhouse.

**RECOMMENDED TOOLS: HAMMER, CROSS HEAD SCREWDRIVER (BATTERY OPERATED IF AVAILABLE), STANLEY KNIFE, SAW, STEPLADDERS TO FELT ROOF. 10MM SOCKET OR SPANNER
ESTIMATED ASSEMBLY TIME: TWO PEOPLE 4 HOURS.
WE RECOMMEND PILOT DRILLING SCREW HOLES FIRST.**

PARTS LIST	
A: 1 X PLAIN GABLE	I: TRIM PACK- CORNER STRIPS
B: 1 X DOOR GABLE	J: TRIM PACK- FASCIA BOARDS
C: 1 X SIDE PANEL	K: 1 X RIDGE FELT (1006 AND 1008 ONLY)
D: 1 X SIDE PANEL	L: TRUSS (ONLY ON 1012)
E: 1 X FLOOR (TWO HALVES 808 – 810 AND 1008 - 1012)	M: FELT ROLLS (QTY DEPENDS ON SIZE OF THE BUILDING)
F: 1 X ROOF SECTION	N: 2 X DIAMOND FINALE
G: 1 X ROOF SECTION	O: 9 X WINDOW GLASS 4 X DOOR GLASS
H: 1 X PURLIN	1 X 1 X HANDLE SET
	1 X NAIL & SCREW PACK

1. Lay the floor panel (E) in its desired position (remember to leave enough space around the building for roof overhang and maintenance). It is essential the floor is on a solid level base otherwise the building will not fit together properly and the door may not fit flush. If the floor has been supplied in two pieces join together by nailing into the joining blocks on one piece of floor. Place the panels around the floor - it will help you understand how they fit together.

2. Position the plain gable (A) on the back edge of the floor (the lip on the bottom overhangs the floor). While your assistant holds the gable place a side panel (C/D) on the floor to form a corner. Check that the sides are sitting flat on the floor and the panels are butted together, screw them together from the inside using two of the coach screws provided.

3. Select the other side panel (C/D) and place on the floor, screw to the plain gable as before with two coach screws, again making sure the sections are flat on the floor.
Note: On larger buildings the sides may be supplied in two sections and will need joining together using the coach bolts provided.

4. Before fitting the door gable (B) remove the key from the inside of the door. Unlock the door and attach the handles, screw the door gable to the sides from the inside as before.

5. Fit and screw the truss in place (if provided) and fit and nail the purlin (H) into the slots provided in the door gable so it rests on the horizontal framing on the plain gable. Place the roof sections on the building so that the overhang meets at the apex. Before fixing

check that the roof is sitting flat with the sides, if not it is possible the floor is not level and will need packing in one corner.

6. With the roof square check that the sides and gables are sitting flat on the floor. Screw the panels to the floor using two screws per panel, ensuring that you screw into a floor joist (follow the lines of nails in the floor to locate the joists).

7. Screw the two roof sections together then secure by nailing through the roof into the framing on the sides and gables.

8. Felt the roof using the small clout nails provided. Start by carefully removing the paper from the wide roll of felt, roll the felt out on a flat surface and cut in half to give two equal strips (except 810, 1010 and 1012).

Place the first strip on the roof so it overhangs each end and at least 50mm at the side, secure with three evenly spaced nails along the upper edge then fold the felt over the side of the roof and nail every 100 - 150 mm along the bottom roof framing working from the middle outwards. Repeat on the other side.

On 806-810 models position the third strip on one side of the roof just below the apex, nail as before. Place the fourth strip on the roof dividing the overlap equally the nail along both sides every 100-150mm.

On 1006-1008 models attach the third & fourth strip overlapping the first & second by at least 100mm, secure at the top edge with a few nails and along the bottom edge every 100 - 150mm as before working from the middle. Roll the ridge felt out along the middle of the roof so the overlap is equal either side, nail down both sides every 100 - 150mm again working from the middle outwards.

On 1210-1212 models position the third strip on one side of the roof so that it overhangs the bottom strip by at least 100mm, nail as before. Repeat on the other side. Roll the last strip of felt out along the middle of the roof so the overlap is equal either side, nail down both sides every 100 - 150mm again working from the middle outwards.

Fold the ends of the felt and nail into the ends of the framing.

9. Open the trim pack and remove the four fascia boards, nail them to the ends of the roof then trim the felt if necessary. Nail on the diamond finales (its best to pre-sink the nails first on a flat surface so as not to split them).

10. Fix the corner strips (long narrow strips) to each outside corner using three nails per strip.

11. Glaze the building from the outside using the beading provided fixing with panel pins or silicone (not provided). Do not push the beading too tight against the glass or it will crack. We advise you wear gloves when handling glass.

We recommend you treat your building annually with a recognized brand of spirit-based preservative. Barretine red cedar can be ordered from your local dealer in 5L cans.

These instructions are meant as a guide only we reserve the right to alter design without prior notice.

Thanks For Buying An Albany Product.

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